

Edgar Filing: ADMINISTAFF INC \DE\ - Form 3

ADMINISTAFF INC \DE\
Form 3
July 26, 2002

U.S. SECURITIES AND EXCHANGE COMMISSION
Washington, DC 20549

FORM 3

INITIAL STATEMENT OF BENEFICIAL OWNERSHIP OF SECURITIES

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934,
Section 17(a) of the Public Utility Holding Company Act of 1935 or
Section 30(f) of the Investment Company Act of 1940

1. Name and Address of Reporting Person*

Juvonen Ronald

(Last) (First) (Middle)

c/o Downtown Associates, L.L.C.
674 Unionville Road, Suite 105

Kennett Square PA 19348

(City) (State) (Zip)

2. Date of Event Requiring Statement (Month/Day/Year)

July 16, 2002

3. IRS Identification Number of Reporting Person, if an Entity (Voluntary)

4. Issuer Name and Ticker or Trading Symbol

Administaff, Inc. (NasdaqNM: ASF)

5. Relationship of Reporting Person to Issuer
(Check all applicable)

(1)
 Director 10% Owner
 Officer (give title below) Other (specify below)

6. If Amendment, Date of Original (Month/Day/Year)

7. Individual or Joint/Group Filing (Check applicable line)

Form Filed by One Reporting Person
 Form Filed by More than One Reporting Person

Table I -- Non-Derivative Securities Beneficially Owned

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| 1. Title of Security (Instr. 4) | 2. Amount of Securities Beneficially Owned (Instr. 4) | 3. Ownership Form: Direct (D) or Indirect (I) (Instr. 5) | 4. Nature (Instr.) |
|------------------------------------|---|---|-----------------------|
| Common Stock, par value \$.01 | 45,094 (1) | I(1) | By partnershi |

* If the Form is filed by more than one Reporting Person, see Instruction 5(b) (v).

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

(Print of Type Responses)

(Over)

FORM 3 (continued)

Table II -- Derivative Securities Beneficially Owned
(e.g., puts, calls, warrants, options, convertible securities)

| 1. Title of Derivative | 2. Date Exercisable and Expiration Date (Month/Day/Year) | 3. Title and Amount of Securities Underlying Derivative Security (Instr. 4) | 4. Conve sion Exerc Price Deriv |
|------------------------|--|---|---|
| | Date Exer- | Amount or Number of | |

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| Security (Instr. 4) | Acquirable | Date | Title | Shares | Security |
|---------------------|------------|-------|-------|--------|----------|
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| ===== | ===== | ===== | ===== | ===== | ===== |

Explanation of Responses:

(1) The Reporting Person's interest as described herein represents his pecuniary interest in the securities held by Downtown Associates I, L.P., Downtown Associates II, L.P., Downtown Associates III, L.P., Downtown Associates IV, L.P. and Downtown Associates V, L.P. (collectively referred to as the "Downtown Funds").

/s/Ronald Juvonen

July 26, 2002

**Signature of Reporting Person

Date

* If the form is filed by more than one reporting person, see Instruction 5(b)(v).

** Intentional misstatements or omissions of facts constitute Federal Criminal Violations.

See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this form, one of which must be manually signed.
If space provided is insufficient, see Instruction 6 for procedure.

Potential persons who are to respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.